

September 9, 2013

The East Lampeter Township Board of Supervisors met on Monday, September 9, 2013, at 7:30 p.m. at the East Lampeter Township Office, 2250 Old Philadelphia Pike, Lancaster, PA 17602. The meeting was called to order by Mr. Mike Landis, Vice-Chairman and was followed by the Pledge of Allegiance. In addition to Mr. Landis, supervisors present were: Mr. John Shertzer, Mr. John Blowers, and Mr. Glenn Eberly. Also present was Mr. Ralph Hutchison, Township Manager. Mr. David Buckwalter was absent.

The following person signed in as being present in the audience:

Lynn Commero, representing Lancaster Newspapers

Minutes of August 6, 2013 Special Meeting Continued to August 20, 2013 and August 26, 2013

Vice-Chairman Landis stated that these minutes are not completed at this time and will be approved at a later date.

Minutes of August 20, 2013 Regular Meeting:

Vice-Chairman Landis asked if there were any additions or corrections regarding the minutes of the August 20, 2013 regular meeting as prepared. There were no comments.

A motion was made by Mr. Blowers to dispense with the reading of the August 20, 2013 minutes and approve the minutes as presented. Mr. Shertzer seconded the motion and it was passed by a vote of three in favor and one abstaining. Mr. Eberly abstained due to being absent from that meeting.

Bills:

Vice-Chairman Landis indicated that bills to be paid from various funds in the amount of \$466,043.04 were presented for payment. Vice-Chairman Landis noted some of the larger items included in that amount was a payment of \$4,919.00 to Grove Miller Engineering, Inc., a quarterly sewer payment of \$27,694.80 to LASA for second quarter sewer flow charges, a MMO payment of \$52,000.00 to Morgan Stanley for the Township police and non-uniform pension plans, an installment payment of \$38,915.38 to John Deere Financial for the grader, and a payment of 243,952.49 to Pennsy Supply for materials for paving Lynwood Road and Maple Avenue.

A motion was made by Mr. Shertzer and seconded by Mr. Blowers to approve payment of the bills as listed in the amount of \$466,043.04. The motion was passed by unanimous voice vote.

Old Business:

- a. Request for Time Extension to Record Conditionally Approved Plan – Old Mill Lane Land Development Plan #10-29: 360 Mt. Sidney Road

No one was in the audience for this agenda item.

Mr. Hutchison stated that the remaining issues are the design of the sanitary sewer facilities and the approval of the DEP planning module. These are the only two items that have not been completed by the applicant as of now.

Mr. Shertzer made a motion to grant the request for the ninety (90) day time extension to record the Old Mill Lane Land Development Plan #10-29 for 360 Mt. Sidney Road. Mr. Blowers seconded the motion and it was passed by unanimous voice vote.

- b. Request for Time Extension to Record Conditionally Approved Plan – Quality Centers Land Development Plan #12-18: 2495 Lincoln Highway East

Vice-Chairman Landis explained that ELA Group, Inc. is requesting a sixty (60) day time extension to record the Revised Final Land Development Plan #12-18 for Waterford QC Associates, LP at 2495 Lincoln Highway East.

Mr. Hutchison added that the only thing that is still outstanding is the PennDOT application and getting the permit from PennDOT.

Mr. Eberly made a motion to grant the request for the sixty (60) day time extension to record the Final Land Development Plan #12-18 for Waterford QC Associates, LP at 2495 Lincoln Highway East. The extension deadline will be November 15, 2013. Mr. Shertzer seconded the motion and it was passed by unanimous voice vote.

- c. Request for Release of Financial Security – Wenger Stormwater Management Plan: 2376 Stumptown Road

Vice-Chairman Landis explained that this request for financial security release is for Wenger's Construction Stormwater Management Plan for the two lots at 2376 Stumptown Road. A letter dated August 26, 2013 from the township engineer, David Miller Associates, stated that they visited the site on July 26, 2013 and is recommending a full release of financial security in the amount of \$15,628.00 for Lot No. 1 and \$12,862.00 for Lot No. 2, which will leave a financial security balance of \$0.00 for both lots.

Mr. Eberly made a motion to release the remaining financial security for Wenger's Construction Stormwater Management Plan for the two lots at 2376 Stumptown Road as recommended by David Miller Associates. Mr. Shertzer seconded the motion and it was passed by unanimous voice vote.

- d. Request for Release of Financial Security – Bentley Ridge Apartments: Bentley Ridge Blvd.

Vice-Chairman Landis stated that this request for financial security release is for Bentley Ridge Apartments. A letter dated September 3, 2013 from the township engineer, David Miller Associates, states that they are recommending a full release of financial security in the amount of \$53,006.12.

Mr. Eberly made a motion to release the remaining financial security of \$53,006.12 for Bentley Ridge Apartments as recommended by David Miller Associates. Mr. Blowers seconded the motion and it was passed by unanimous voice vote.

New Business:

None

Other Business:

- a. Adoption of 2014 Pension Plans Minimum Municipal Obligation (MMO) Calculations

Mr. Hutchison explained that every year State Act 205, which is the municipal pension law in Pennsylvania, requires that any municipality that is getting state aid has to prepare and adopt a Minimum Municipal

Obligation (MMO). This is based upon the actuarial study of each of the plans which determines what they call the normal costs of the plan and is expressed as a percentage of payroll for the members that are covered by the plan. There are administrative expenses that go along with this also. The annual cost is based upon the estimated payroll. The minimum municipal obligation is funded using state grant funds which are received annually and the remainder is then funded by the township and employee contributions through payroll deductions. The Board must act on the coming year's minimum obligation before September 30 of the previous year.

Mr. Eberly made a motion to approve the MMO calculations for the township police and non-uniform pension plans for 2014. Mr. Shertzer seconded the motion and it was passed by unanimous voice vote.

Public Comment:

There were no comments.

Adjournment:

A motion was made by Mr. Shertzer and seconded by Mr. Eberly to adjourn the meeting. The motion was passed by unanimous voice vote. The next regularly scheduled meeting is to be held on Monday, October 7, 2013 beginning at 7:30 pm.

Respectfully submitted,

Ralph Hutchison
Township Manager