

Draft  
December 2, 2013

The East Lampeter Township Board of Supervisors met on Monday, December 2, 2013, at 7:30 p.m. at the East Lampeter Township Office, 2250 Old Philadelphia Pike, Lancaster, PA 17602. The meeting was called to order by Mr. David Buckwalter, Chairman and was followed by the Pledge of Allegiance. In addition to Mr. Buckwalter, supervisors present were: Mr. Michael Landis, Mr. John Shertzer, and Mr. John Blowers. Also present was Mr. Ralph Hutchison, Township Manager. Mr. Glenn Eberly was absent.

The following people signed in as being present in the audience:

Corey Meyer, 1826 Windrow Drive, Lancaster, PA 17602  
Stephanie Leader, 2132 Waterford Drive, Lancaster, PA 17601  
Rick Leader, 2132 Waterford Drive, Lancaster, PA 17601  
Lynn Commero, representing Lancaster Newspapers

Minutes of November 12, 2013 Regular Meeting:

Chairman Buckwalter asked if there were any additions or corrections regarding the minutes of the November 12, 2013 regular meeting as prepared. There were no comments.

A motion was made by Mr. Shertzer to dispense with the reading of the November 12, 2013 minutes and approve the minutes as presented. Mr. Landis seconded the motion and it was passed by unanimous voice vote.

Bills:

Chairman Buckwalter indicated that bills to be paid from various funds in the amount of \$353,408.10 were presented for payment. Chairman Buckwalter discussed one of the larger items included in that amount was a payment to Morgan Stanley in the amount of \$50,000.00 for pension funds.

A motion was made by Mr. Landis and seconded by Mr. Blowers to approve payment of the bills as listed in the amount of \$353,408.10. The motion was passed by unanimous voice vote.

Old Business:

- a. Request for Release of Financial Security – Chick-fil-A: 2467 Lincoln Highway East

Chairman Buckwalter asked if anyone was present for this agenda item. No one was present.

Chairman Buckwalter stated that the township engineer, David Miller Associates, visited the site on November 1, 2013 and is recommending a full release of financial security in the amount of \$163,859.00, which will leave a balance of \$0.00.

Mr. Landis made a motion to release the full financial security for Chick-fil-A in the amount of \$163,859.00, as recommended by David Miller Associates, leaving a balance of \$0.00. The motion was seconded by Mr. Shertzer and passed by unanimous voice vote.

- b. Request for Reduction of Financial Security – American Music Theatre: 2425 Lincoln Highway East

Chairman Buckwalter asked if anyone was present for this agenda item. No one was present.

Chairman Buckwalter stated that the township engineer, David Miller Associates, visited the site on November 19, 2013 and is recommending a reduction of financial security in the amount of \$5,000.00, which will leave a balance of \$11,449.00.

Mr. Shertzer made a motion for reduction of financial security for American Music Theatre in the amount of \$5,000.00, as recommended by David Miller Associates, leaving a balance of \$11,449.00. The motion was seconded by Mr. Blowers and passed by unanimous voice vote.

c. Approval of Second Amendment to Loan Agreement re: Lafayette Fire Co.

Chairman Buckwalter asked if anyone was present for this agenda item. No one was present.

Chairman Buckwalter deferred to Mr. Hutchison on this topic. Mr. Hutchison stated this agreement was a result of discussions held with Lafayette Fire Company at the October 22, 2013 meeting. The amendment addresses a change in how the proceeds of the sale of the former fire station will be used. He stated originally all proceeds were to pay down debt on the building. The amendment allows the proceeds to pay down Lafayette's ladder truck debt and then the remaining proceeds are to go to building debt. Mr. Hutchison also stated that Lafayette Fire Company was to provide a financial statement by November 1, 2013, which they did provide.

Mr. Buckwalter asked if the amendment addresses the issue of any future debt be approved by the Township. Mr. Hutchison stated it addresses that issue.

Mr. Landis made a motion to approve the second amendment to the Lafayette Fire Company loan agreement. The motion was seconded by Mr. Blowers and passed by unanimous voice vote.

Public Comment:

Mr. Rick Leader stated that he and his daughter, Stephanie, were attending the meeting for a school assignment. He stated that this was their first time attending a Board of Supervisors meeting. Chairman Buckwalter thanked them for attending the meeting.

Adjournment:

A motion was made by Mr. Shertzer and seconded by Mr. Landis to adjourn the meeting. The motion was passed by unanimous voice vote. The next regularly scheduled meeting is to be held on Tuesday, December 17, 2013 beginning at 7:30 pm.

Respectfully submitted,

Ralph Hutchison  
Township Manager

EAST LAMPETER TOWNSHIP  
2250 Old Philadelphia Pike  
Lancaster PA 17602  
(717) 393-1567  
FAX (717) 393-4609  
Board of Supervisor's Meeting  
December 2, 2013

General Fund  
Ck#56302-Void  
Cks#56303-56383  
\$134,123.38

Ck#56384-\$35.00  
ReplacedCk#56278/WrongAmount

Transfer from General Fund to Capital Reserve Fund/JGlick  
\$100,000.00

AutoWD to Hasler From MTac#6696  
For PostageMeter on 11/13/2013 - \$500.00

GuardianLife,LTD-Grp#00490384: ACH From MT#19191  
\$1,454.31

ICMA-EE Contributions ACHd to ICMA from GFPlgit#6011 For  
PR#23- \$2,070.72  
PR#24-\$2,081.14

BankOfNY/PFMGrp:AutoWD/Plgit#6011On11/1/13 and 12/2/2013  
#1SF-November,2013 ELT Int/Fees: \$2,367.33  
#2SF-November, 2013 ELT Int/Fees: \$ 791.88  
#1SF-December,2013 ELT Int/Fees: \$2,275.89  
#2SF-December, 2013 ELT Int/Fees: \$ 761.31

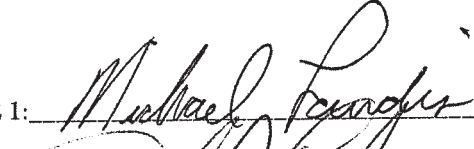
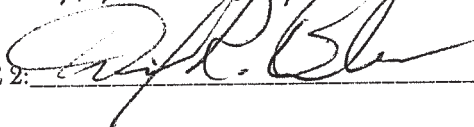
Significa-December,2013/HRA Fees/ToBeACHdFromMT#19191  
\$292.05

11/2013 WrightExp/Sunoco/FuelPurchases,Will ACH From MT#6696-\$7,738.43

IIC Medical Insurance/December, 2013  
Trf Funds/From PlgitAcs#6011ToJerseyShoreac#1359  
\$98,951.66

0 • C

Grand Total: \$353,408.10

SIGNATURE 1:   
SIGNATURE 2: 

134,123.38  
100,000.00  
500.00  
1,454.31  
2,070.72  
2,081.14  
2,367.33  
791.88  
2,275.89  
761.31  
292.05  
7,738.43  
98,951.66  
353,408.10

A C C O U N T S P A Y A B L E C H E C K R E G I S T E R

Document Ctl# 003477-01

Sequenced By Check Number

Pay From: M & T Bank

Period: December 2013

Chk#	Date	Vnd#	Vendor Name (*=Payee)	Vcr#	Invoice#	Inv Date	Type	Amount Paid	Discount Taken	Check Amount
056302	-	056302	***** Voided *****							
056303	12/02/13	AP&I	Allegra Print & Imaging, Inc.	046959	122687	12/02/13	R Full	56.69	0.00	56.69
056304	12/02/13	ASB	Allen S. Blank	046870	11/14 ZHB	12/02/13	R Full	285.00	0.00	285.00
056305	12/02/13	ATTW	AT&T Mobility	046960	11192013	12/02/13	R Full	193.70	0.00	193.70
056306	12/02/13	BATWSE	Battery Warehouse	046865	T116944	12/02/13	R Full	56.00	0.00	56.00
056307	12/02/13	BB&T	Blakinger, Byler & Thomas PC	046869	147090 SMK	12/02/13	R Full	5,554.29	0.00	5,554.29
056308	12/02/13	BELL	Verizon	046955	7172901541	12/02/13	R Full	31.97	0.00	31.97
				046968	7173976431	12/02/13	R Full	33.82	0.00	33.82
							Check Totals:			65.79
056309	12/02/13	BIHFS	Bird-In-Hand Farm Supply LLC	046867	62122	12/02/13	R Full	2.79	0.00	2.79
				046868	60004	12/02/13	R Full	1.75	0.00	1.75
							Check Totals:			4.54
056310	12/02/13	BMSLLC	Butler Mechanical Serv.,LLC	046871	1658	12/02/13	R Full	1,974.80	0.00	1,974.80
056311	12/02/13	BSA&I	Ballard Spahr LLP	046866	2013110161	12/02/13	R Full	2,072.00	0.00	2,072.00
056312	12/02/13	CARLEF	RichlandPartners,LLC dba	046872	376461	12/02/13	R Full	879.61	0.00	879.61
056313	12/02/13	CHEMP	Chempace Corp.	046874	601570	12/02/13	R Full	930.00	0.00	930.00
				046875	601572	12/02/13	R Full	2,656.00	0.00	2,656.00
							Check Totals:			3,586.00
056314	12/02/13	CHEMS	Chemsearch Div of NCH Corp.	046876	1291862	12/02/13	R Full	340.91	0.00	340.91
056315	12/02/13	CITY	City of Lancaster PA	046879	511080	12/02/13	R Full	265.71	0.00	265.71
				046880	543120	12/02/13	R Full	31.63	0.00	31.63
				046881	215760	12/02/13	R Full	27.90	0.00	27.90
							Check Totals:			325.24
056316	12/02/13	CITY2	City of Lancaster PA	046878	4Q13Meter	12/02/13	R Full	100.00	0.00	100.00
056317	12/02/13	COMTRA	Common.Transportation Consult	046863	B.Kondras	12/02/13	R Full	500.00	0.00	500.00
056318	12/02/13	CQ	Carquest/Leola-BWP Dist,Inc.	046873	8806-47469	12/02/13	R Full	19.04	0.00	19.04
				046961	8806-47972	12/02/13	R Full	23.00	0.00	23.00

A C C O U N T S P A Y A B L E C H E C K R E G I S T E R

Document Ctrl# 003477-01

Sequenced By Check Number

Pay From: M & T Bank

Period: December 2013

Chk#	Date	Vnd#	Vendor Name (*=Payee)	Vcr#	Invoice#	Inv Date	Type	Amount Paid	Discount Taken	Check Amount
Check Totals:										42.04
056319	12/02/13	DMAI	David Miller/Associates, Inc.	046884	6228	12/02/13	R Full	250.00	0.00	250.00
				046885	6237	12/02/13	R Full	250.00	0.00	250.00
				046886	6238	12/02/13	R Full	250.50	0.00	250.50
				046887	6239	12/02/13	R Full	100.70	0.00	100.70
				046888	6240	12/02/13	R Full	95.00	0.00	95.00
				046889	6241	12/02/13	R Full	1,251.25	0.00	1,251.25
				046890	6242	12/02/13	R Full	451.25	0.00	451.25
				046891	6243	12/02/13	R Full	1,385.92	0.00	1,385.92
				046892	6244	12/02/13	R Full	591.25	0.00	591.25
				046893	6245	12/02/13	R Full	1,042.50	0.00	1,042.50
				046894	6246	12/02/13	R Full	662.50	0.00	662.50
Check Totals:										6,330.87
056320	12/02/13	DSMACH	DS Machine, Inc.	046895	17661	12/02/13	R Full	910.00	0.00	910.00
056321	12/02/13	ELAS	East Lampeter Amish School	046864	Refund	12/02/13	R Full	200.00	0.00	200.00
056322	12/02/13	EMH	E.M. Herr Farm & Home Supply	046897	182056	12/02/13	R Full	19.95	0.00	19.95
				046898	182054	12/02/13	R Full	7.98	0.00	7.98
Check Totals:										27.93
056323	12/02/13	F.LUTZ	Frey Lutz Corp., Inc.	046900	8746	12/02/13	R Full	73.00	0.00	73.00
056324	12/02/13	FAP	Fisher Auto Parts	046899	120-102112	12/02/13	R Full	92.63	0.00	92.63
				046899	120-102112	12/02/13	R Full	34.44	0.00	34.44
Check Totals:										127.07
056325	12/02/13	FILL	Yorgeys Fine Cleaning	046971	64597	12/02/13	R Full	334.50	0.00	334.50
056326	12/02/13	GFEC	Glick Fire Equipment Co., Inc.	046902	277685	12/02/13	R Full	34.18	0.00	34.18
056327	12/02/13	GME	Grove Miller Engineer., Inc.	046903	6651315	12/02/13	R Full	1,365.00	0.00	1,365.00
056328	12/02/13	GOODS	Goods Disposal Service, Inc.	046904	2156910	12/02/13	R Full	150.00	0.00	150.00
056329	12/02/13	HACC2	Harrisburg Area Comm.College	046963	S0269122	12/02/13	R Full	400.00	0.00	400.00
056330	12/02/13	HAJC	Hajoca Corporation	046905	13868637	12/02/13	R Full	147.78	0.00	147.78
056331	12/02/13	HAL	High Steel Structures, Inc.	046972	12/13Rent	12/02/13	R Full	600.00	0.00	600.00

A C C O U N T S P A Y A B L E C H E C K R E G I S T E R

Document Ctl# 003477-01

Sequenced By Check Number

Pay From: M & T Bank

Period: December 2013

Chk#	Date	Vnd#	Vendor Name (*=Payee)	Vcr#	Invoice#	Inv Date	Type	Amount Paid	Discount Taken	Check Amount
056332	12/02/13	HBI	Haverstick Bros., Inc.	046906	16144555	12/02/13	R Full	87.18	0.00	87.18
056333	12/02/13	HRG	Herbert, Rowland & Grubic, Inc	046907	94908	12/02/13	R Full	455.00	0.00	455.00
				046908	94910	12/02/13	R Full	700.00	0.00	700.00
				046909	94909	12/02/13	R Full	595.00	0.00	595.00
				046910	95143	12/02/13	R Full	230.00	0.00	230.00
				046911	95142	12/02/13	R Full	250.00	0.00	250.00
				046912	95141	12/02/13	R Full	30.00	0.00	30.00
				046913	95140	12/02/13	R Full	145.00	0.00	145.00
				046914	95232	12/02/13	R Full	2,138.00	0.00	2,138.00
Check Totals:										4,543.00
056334	12/02/13	HW	Heather Waltman	046969	'13Equip	12/02/13	R Full	188.81	0.00	188.81
056335	12/02/13	JBZM	Zimmerman's Hdwr & Variety Inc	046958	703913	12/02/13	R Full	47.88	0.00	47.88
056336	12/02/13	JDF	John Deere Financial	046915	7533815911	12/02/13	R Full	31.10	0.00	31.10
056337	12/02/13	JOUPUB	Journal Multimedia Corporation	046964	92418	12/02/13	R Full	629.00	0.00	629.00
056338	12/02/13	JRE	James R. Ely	046896	'13 Equip	12/02/13	R Full	109.98	0.00	109.98
056339	12/02/13	JRLJ	John R.Landis Jr,dba SnapOnTool	046917	137254	12/02/13	R Full	151.85	0.00	151.85
				046918	136971	12/02/13	R Full	3.25	0.00	3.25
Check Totals:										155.10
056340	12/02/13	L/BWAT	L/B Water Service, Inc.	046919	3663678 A	12/02/13	R Full	428.26	0.00	428.26
				046920	3663679	12/02/13	R Full	469.40	0.00	469.40
				046925	3663678	12/02/13	R Full	3,027.88	0.00	3,027.88
Check Totals:										3,925.54
056341	12/02/13	LAL	Lisa A. Gehr	046901	'13 Cloth	12/02/13	R Full	283.29	0.00	283.29
056342	12/02/13	LANCON	Lancaster Container, Inc.	046922	14764	12/02/13	R Full	582.00	0.00	582.00
056343	12/02/13	LAWS	Lawson Products Inc	046924	9302049113	12/02/13	R Full	284.09	0.00	284.09
056344	12/02/13	LCPD	Lancaster County Purchasing	046882	5526	12/02/13	R Full	363.85	0.00	363.85
				046882	5526	12/02/13	R Full	300.00	0.00	300.00
Check Totals:										663.85
056345	12/02/13	LCT-RE	Co/Lancaster,Office/Treasurer	046883	'13REBills	12/02/13	R Full	2,582.39	0.00	2,582.39

A C C O U N T S P A Y A B L E C H E C K R E G I S T E R

Document Ctl# 003477-01  
 Sequenced By Check Number

Pay From: M & T Bank

Period: December 2013

Chk#	Date	Vnd#	Vendor Name (*=Payee)	Vcr#	Invoice#	Inv Date	Type	Amount Paid	Discount Taken	Check Amount
056346	12/02/13	LLR	Lancaster Law Review	046921	75515	12/02/13	R Full	81.00	0.00	81.00
056347	12/02/13	LNEW	Classified Accounts Section	046923	3146416	12/02/13	R Full	164.83	0.00	164.83
056348	12/02/13	LNI	Circulation Dept.	046916	163843	12/02/13	R Full	189.00	0.00	189.00
056349	12/02/13	LPP	Liberty Parks/Playgrounds,Inc.	046926	1293	12/02/13	R Full	1,001.27	0.00	1,001.27
056350	12/02/13	MANN	Mannion Enterprises	046927	2494	12/02/13	R Full	227.00	0.00	227.00
056351	12/02/13	MARV	Marvin Stoner	046973	12/13Retai	12/02/13	R Full	100.00	0.00	100.00
056352	12/02/13	MHCK	Morgan, Hallgren, Crosswell	046929	41464 WCC	12/02/13	R Full	3,780.66	0.00	3,780.66
056353	12/02/13	MILLER	Miller&SonsSalt/WaterCond,Inc.	046928	RW01259	12/02/13	R Full	187.75	0.00	187.75
056354	12/02/13	MS	Morgan Stanley	046975	12/13Non	12/02/13	R Full	2,200.00	0.00	2,200.00
				046975	12/13Non	12/02/13	R Full	400.00	0.00	400.00
				046975	12/13Non	12/02/13	R Full	1,000.00	0.00	1,000.00
				046975	12/13Non	12/02/13	R Full	1,000.00	0.00	1,000.00
				046975	12/13Non	12/02/13	R Full	2,500.00	0.00	2,500.00
				046975	12/13Non	12/02/13	R Full	500.00	0.00	500.00
				046975	12/13Non	12/02/13	R Full	2,400.00	0.00	2,400.00
				046976	12/13Polic	12/02/13	R Full	40,000.00	0.00	40,000.00
Check Totals:										50,000.00
056355	12/02/13	MTTRUC	M & T Truck and Auto Repair	046930	4058	12/02/13	R Full	51.05	0.00	51.05
056356	12/02/13	NEFF	Michael R. Neff	046965	'13Cloth	12/02/13	R Full	351.03	0.00	351.03
056357	12/02/13	NEWELL	Newell's Garage, Inc.	046931	85574	12/02/13	R Full	65.20	0.00	65.20
056358	12/02/13	NEWHOL	New Holland Autocare	046932	DOCS700654	12/02/13	R Full	397.48	0.00	397.48
056359	12/02/13	NMS	National Medical Services,Inc.	046933	110822	12/02/13	R Full	201.00	0.00	201.00
056360	12/02/13	OFBA	Office Basics Inc	046934	02732849	12/02/13	R Full	9.49	0.00	9.49
				046934	02732849	12/02/13	R Full	295.30	0.00	295.30
				046935	02725831	12/02/13	R Full	43.56	0.00	43.56
				046935	02725831	12/02/13	R Full	191.34	0.00	191.34
Check Totals:										539.69
056361	12/02/13	PKG	Preston K Gentzler	046962	'13Cloth	12/02/13	R Full	657.14	0.00	657.14
056362	12/02/13	PML	Pine Hill Manufacturing, LLC	046936	44211	12/02/13	R Full	5.00	0.00	5.00

A C C O U N T S P A Y A B L E C H E C K R E G I S T E R

Document Ctl# 003477-01

Sequenced By Check Number

Pay From: M & T Bank

Period: December 2013

Chk#	Date	Vnd#	Vendor Name (*=Payee)	Vcr#	Invoice#	Inv Date	Type	Amount Paid	Discount Taken	Check Amount
056363	12/02/13	PP&L	PPL Electric Utilities	046937	7293444002	12/02/13	R Full	2,675.29	0.00	2,675.29
				046937	7293444002	12/02/13	R Full	473.10	0.00	473.10
				046937	7293444002	12/02/13	R Full	1,100.70	0.00	1,100.70
				046937	7293444002	12/02/13	R Full	481.19	0.00	481.19
				046937	7293444002	12/02/13	R Full	381.77	0.00	381.77
				046937	7293444002	12/02/13	R Full	5,542.97	0.00	5,542.97
				046937	7293444002	12/02/13	R Full	473.09	0.00	473.09
				046938	9040145005	12/02/13	R Full	2,339.53	0.00	2,339.53
Check Totals:										13,467.64
056364	12/02/13	PPLSTL	PPL Electric Utilities	046939	9020145009	12/02/13	R Full	7,149.85	0.00	7,149.85
056365	12/02/13	REDDEN	Michael D Redden	046941	'13Equip	12/02/13	R Full	200.00	0.00	200.00
056366	12/02/13	RRDON	R R Donnelley	046940	892513748	12/02/13	R Full	30.50	0.00	30.50
056367	12/02/13	RTW	Richard T Wimer Inc	046942	5151	12/02/13	R Full	400.00	0.00	400.00
056368	12/02/13	SBS	Safeguard Business System Inc.	046943	029307822	12/02/13	R Full	542.58	0.00	542.58
056369	12/02/13	SOJE	South Jersey Energy	046966	H314340ct	12/02/13	R Full	409.97	0.00	409.97
				046966	H314340ct	12/02/13	R Full	145.88	0.00	145.88
				046966	H314340ct	12/02/13	R Full	145.87	0.00	145.87
Check Totals:										701.72
056370	12/02/13	SUMTEC	Summit Tech.Consult Grp,LLC	046945	1101	12/02/13	R Full	1,031.82	0.00	1,031.82
				046946	1105	12/02/13	R Full	515.72	0.00	515.72
Check Totals:										1,547.54
056371	12/02/13	SWIF	State Worker's Insurance Fund	046974	05925759	12/02/13	R Full	4,599.00	0.00	4,599.00
056372	12/02/13	SWS	Scully Welding Supply Corp.	046944	4031519-01	12/02/13	R Full	16.98	0.00	16.98
				046944	4031519-01	12/02/13	R Full	16.97	0.00	16.97
Check Totals:										33.95
056373	12/02/13	TARP	THE TARP DEPOT, INC	046952	22432	12/02/13	R Full	255.00	0.00	255.00
056374	12/02/13	TD.COM	TigerDirect.Inc.	046947	J553525301	12/02/13	R Full	146.14	0.00	146.14
				046967	600102	12/02/13	R Full	176.63	0.00	176.63
Check Totals:										322.77



A C C O U N T S P A Y A B L E C H E C K R E G I S T E R

Document Ctl# 003477-01

Sequenced By Check Number

Pay From: M & T Bank

Period: December 2013

Chk#	Date	Vnd#	Vendor Name (*=Payee)	Vcr#	Invoice#	Inv Date	Type	Amount Paid	Discount Taken	Check Amount
056375	12/02/13	TELC	Telco, Inc.	046948	23356	12/02/13	R Full	990.00	0.00	990.00
				046949	23331	12/02/13	R Full	216.85	0.00	216.85
Check Totals:										1,206.85
056376	12/02/13	TRIDIM	Tri-Dim Filter Corp.	046950	1426883-1	12/02/13	R Full	339.60	0.00	339.60
				046950	1426883-1	12/02/13	R Full	84.91	0.00	84.91
				046950	1426883-1	12/02/13	R Full	84.90	0.00	84.90
Check Totals:										509.41
056377	12/02/13	TWTC	T&W Traffic Control	046951	25	12/02/13	R Full	179.80	0.00	179.80
056378	12/02/13	UGI	UGI Utilities	046953	3151314066	12/02/13	R Full	158.44	0.00	158.44
				046953	3151314066	12/02/13	R Full	158.43	0.00	158.43
Check Totals:										316.87
056379	12/02/13	UNIFC	Unifirst Corporation	046954	0612820	12/02/13	R Full	78.08	0.00	78.08
				046954	0612820	12/02/13	R Full	78.08	0.00	78.08
				046954	0612820	12/02/13	R Full	17.15	0.00	17.15
				046954	0612820	12/02/13	R Full	17.14	0.00	17.14
Check Totals:										190.45
056380	12/02/13	WA	Witmer Public Safety GroupInc.	046970	1470947003	12/02/13	R Full	2,159.85	0.00	2,159.85
056381	12/02/13	WEC	William E. Chillas, Esquire	046877	10/13State	12/02/13	R Full	940.00	0.00	940.00
056382	12/02/13	YIS	YIS/Cowden Group, Inc.	046956	210306	12/02/13	R Full	248.00	0.00	248.00
056383	12/02/13	ZEE	Zee Medical Service Co.	046957	1673933-in	12/02/13	R Full	136.18	0.00	136.18
				046957	1673933-in	12/02/13	R Full	136.17	0.00	136.17
Check Totals:										272.35

Register Totals: Regular Chks 81; Manual Chks 0; Void Chks 1; All Chks 82; Total Amount 134,123.38

A C C O U N T S P A Y A B L E C H E C K R E G I S T E R

Document Ctl# 003479-01

Sequenced By Check Number

Pay From: M & T Bank

Period: December 2013

Chk#	Date	Vnd#	Vendor Name (*=Payee)	Vcr#	Invoice#	Inv Date	Type	Amount Paid	Discount Taken	Check Amount
056384	12/02/13	PADOA	Comm/PA: PAddept/Agriculture	046980	BU11004	12/02/13	R Full	35.00	0.00	35.00

Register Totals: Regular Chks 1; Manual Chks 0; Void Chks 0; All Chks 1; Total Amount 35.00

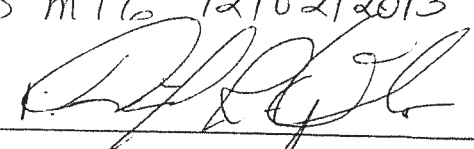

**Kathy Treier**

---

**From:** Jeanne Glick [jglick@eastlampetertownship.org]  
**Sent:** Monday, December 02, 2013 8:29 AM  
**To:** 'Kathy Treier'  
**Subject:** \$100,000 Transfer from General Fund to Capital Reserve

Please list this for approval by the BOS tonight.

Jeanne Glick  
Finance Director  
East Lampeter Township  
2250 Old Philadelphia Pike  
Lancaster, PA 17602  
(717)393-1567  
Fax (717)393-4609

APPROVED BOS MTG 12/02/2013  
SIGNATURE   
SIGNATURE 

**Kathy Treier**

---

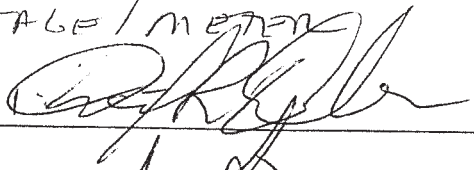
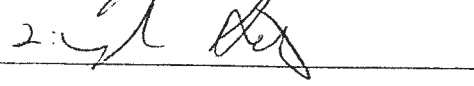
**From:** Tracey Fritz [tfritz@eastlampetertownship.org]  
**Sent:** Wednesday, November 13, 2013 11:29 AM  
**To:** 'Kathy Treier'  
**Cc:** 'Jeanne Glick'  
**Subject:** Postage Meter

Due to low funds, \$500.00 was added to our Hasler machine.

*Tracey Fritz, Billing Clerk*  
[tfritz@eastlampetertownship.org](mailto:tfritz@eastlampetertownship.org)

East Lampeter Township  
2250 Old Philadelphia Pike  
Lancaster PA 17602

Phone: 717-393-1567 x3502  
Fax: 717-393-4609

APPROVED BOS MTG 12/2/2013  
POSTAGE / METER  
SIGNATURE   
SIGNATURE 

GUARDIAN



# Billing Statement

For Period 12/01/13 to 12/31/13  
Statement Date: 11/13/13

## Payment Summary

Payment Received 10/22/13	-1,646.57
No Outstanding Balance As Of 11/13/13	0.00
Current Premium	1,454.31
<b>Total Payment Due 12/01/13</b>	<b>\$1,454.31</b>

Approval:

\*Planholder use only\*

## Summary of Activity this Period

Coverage	Previous No. Ins.	Adds.	Terms.	Current No. Ins.	Current Premiums	Premium Adjustments
Basic Term Life	56	0	1	55	\$565.73	-\$16.26
LTD	56	0	1	55	\$917.67	-\$12.83
<b>TOTAL</b>					<b>\$1,483.40</b>	<b>-\$29.09</b>

*REAUTH ACH MT#19191  
APPROVED BOS MTG 12/21/2013  
GUARDIAN-LIFE LTD ANL DEC 2013*

## Summary of Current Premiums by Rate Class

Coverage	Emp	Total
Basic Term Life	\$565.73	\$565.73
LTD	\$917.67	\$917.67
<b>TOTAL</b>	<b>\$1,483.40</b>	<b>\$1,483.40</b>

SIGNATURE: *[Signature]*  
SIGNATURE: *[Signature]*

## Planholder Reference

JEANNE GLICK FINANCE DIRECTOR  
EAST LAMPETER TOWNSHIP  
Group ID: [REDACTED]  
Division ID: 0000  
RHO: BE  
RGO: 016  
A/R: BE2

## Questions?

Log on to [www.GuardianAnytime.com](http://www.GuardianAnytime.com)

Check or make changes to members' eligibility, view and pay bills and more.

Log on or register in two minutes at [www.GuardianAnytime.com](http://www.GuardianAnytime.com)

▲ Please detach and return with payment

## Payment Coupon



JEANNE GLICK FINANCE DIRECTOR  
EAST LAMPETER TOWNSHIP  
2250 OLD PHILADELPHIA PIKE  
LANCASTER, PA 17602

Due Date: 12/01/13

Payment Due: \$1,454.31

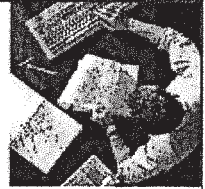
- Please do not write on payment coupon. If you have changes, please submit them via Guardian Anytime or submit on Change Report.
- For fast and easy payment, submit via [www.guardiananytime.com](http://www.guardiananytime.com), or detach and send Payment Coupon and your check made payable to Guardian in the enclosed envelope to: GUARDIAN, P O BOX 824404, PHILADELPHIA, PA 19182-4404.

Group ID: [REDACTED]  
Division: 0000  
A/R: BE2



# Welcome to the Pennsylvania Local Government Investment Trust

Managed by PFM Asset Management LLC



[Logout](#) | [Contact](#) | [FAQ](#)

- Purchases
  - [Initiate ACH Purchase](#)
  - [Single Entry Form](#)
  - [Multi-entry Form](#)
  - [Flexible Batch Form](#)
  - [Wire Purchase Notify](#)
- Redemptions
  - [Initiate ACH Redemption](#)
  - [Single Entry Form](#)
  - [Multi-entry Form](#)
  - [Flexible Batch Form](#)
  - [Initiate Wire Redemption](#)
- Transfers
- Transfer
- Exchange
- Miscellaneous
- [Stop Payment Request](#)
- [Pending Trans Manager](#)

[Reports](#)    [Transactions](#)    [Tools / Forms](#)

### Transactions - Transaction Complete

Please print this page for your records.

The reference number for this transaction is: 1859633

Transaction Type	ACH Redemption
Entry Date	11/15/2013
Transaction Date	11/18/2013
Account	██████████ GENERAL FUND
Investment Type	PLGIT - Class
ACH Instruction	████████████████████
Amount	\$2,070.72

*ICMA  
PR# 23*

ACH'D TO ICMA-EE CONTRIB

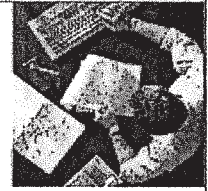
SIGNATURE 1: *[Signature]*

SIGNATURE 2: *[Signature]*



# Welcome to the Pennsylvania Local Government Investment Trust

Managed by PFM Asset Management LLC



[Logout](#) | [Contact](#) | [FAQ](#)

[Reports](#) | [Transactions](#) | [Tools / Forms](#)

- Purchases
- Initiate ACH Purchase
- [Single Entry Form](#)
- [Multi-entry Form](#)
- [Flexible Batch Form](#)
- Wire Purchase Notify
- Redemptions
- Initiate ACH Redemption
- [Single Entry Form](#)
- [Multi-entry Form](#)
- [Flexible Batch Form](#)
- Initiate Wire Redemption
- Transfers
- Transfer
- Exchange
- Miscellaneous
- Stop Payment Request
- Pending Trans Manager

Transactions - Transaction Complete

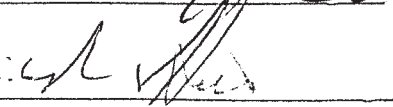
Please print this page for your records.

The reference number for this transaction is: 1865240

Transaction Type	ACH Redemption
Entry Date	11/26/2013
Transaction Date	11/27/2013
Account	[REDACTED]
Investment Type	PLGIT - Class
ACH Instruction	[REDACTED]
Amount	\$2,081.14

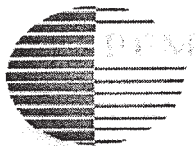
ACH'D TO ICMA-EE CONTRIB

SIGNATURE 1: 

SIGNATURE 2: 

ICMA  
PR#24

[Terms and Conditions](#) - [Privacy Policy](#) - Copyright 2013 All Rights Reserved



# The PFM Group

Public Financial Management, Inc.  
1100 North Front Street  
Harrisburg, PA 17101-2044

One Keystone Plaza  
Suite 300  
North Front & Market Streets  
Harrisburg, PA 17101-2044  
717-232-2723  
717-232-8610 (FAX)  
www.pfm.com

## INVOICE/NOTICE OF REDEMPTION

October 31, 2013

**TO:** Mr. Ralph Hutchison  
Township Manager  
East Lampeter Township  
2250 Old Philadelphia Pike  
Lancaster, PA 17602  
**email:** rhutchison@eastlampetertownship.org  
**email:** ktreier@eastlampetertownship.org  
**via facsimile:** (717-393-4609)

**FROM:** Glen M. Williard  
Public Financial Management, Inc.  
Program Administrator  
1996 Emmaus/PLGIT Bond Pool

**RE:** Emmaus General Authority - 1996 Variable Rate Loan Program  
\$3,540,000

**PAYMENT DUE BY 11:00 A.M. ON:** 11/1/2013

Interest payment for the month of:	October '13	<u>\$2,367.33</u>
<b>TOTAL</b>		<u><u>\$2,367.33</u></u>

The above amount will be automatically wired from your  
PLGIT [REDACTED] to:

The Bank of New York  
ABA: [REDACTED]  
For credit to GLA: [REDACTED]  
For final credit to: [REDACTED]  
Account Name: Emmaus 96 E. Lampeter Twp #1 S/F  
Attn: Cathy Duffy

cc: Judith Wisniewski/Bank of New York  
Clay Griffith/PLGIT

APPROVED BOS MTG 12/2/2013  
SIGNATURE 1: [Handwritten Signature]  
SIGNATURE 2: [Handwritten Signature]





# The PFM Group

Public Financial Management, Inc.  
1996 Emmaus/PLGIT Bond Pool  
1717 Locust Street  
Lancaster, PA 17602

One Keystone Plaza  
Suite 300  
North Front & Market Streets  
Harrisburg, PA 17101-2044  
717-232-2723  
717-232-8610 (FAX)  
www.pfm.com

## INVOICE/NOTICE OF REDEMPTION

October 31, 2013

**TO:** Mr. Ralph Hutchison  
Township Manager  
East Lampeter Township  
2250 Old Philadelphia Pike  
Lancaster, PA 17602  
**email:** rhutchison@eastlampetertownship.org  
**email:** ktreier@eastlampetertownship.org  
**via facsimile:** (717-393-4609)

**FROM:** Glen M. Williard  
Public Financial Management, Inc.  
Program Administrator  
1996 Emmaus/PLGIT Bond Pool

**RE:** Emmaus General Authority - 1996 Variable Rate Loan Program  
\$1,210,000

**PAYMENT DUE BY 11:00 A.M. ON:** 11/1/2013

Interest payment for the month of:	October '13	\$791.88
<b>TOTAL</b>		<u><u>\$791.88</u></u>

The above amount will be automatically wired from your PLGIT [redacted] to:

The Bank of New York  
ABA: [redacted]  
For credit to GLA: [redacted]  
For final credit to: [redacted]  
Account Name: Emmaus 96 E. Lampeter Two #2 S/F  
Attn: Cathy Duffy

cc: Judith Wisniewski/Bank of New York  
Clay Griffith/PLGIT

APPROVED BOS MT 6 12/2/2013

SIGNATURE 1: [Handwritten Signature]

SIGNATURE 2: [Handwritten Signature]



# The PFM Group

Public Financial Management, Inc.  
A Division of PFM Group, Inc.  
1996 Emmaus/PLGIT Bond Pool

One Keystone Plaza  
Suite 300  
North Front & Market Streets  
Harrisburg, PA 17101-2044  
717-232-2723  
717-232-8610 (FAX)  
www.pfm.com

## INVOICE/NOTICE OF REDEMPTION

November 29, 2013

**TO:** Mr. Ralph Hutchison  
Township Manager  
East Lampeter Township  
2250 Old Philadelphia Pike  
Lancaster, PA 17602  
**email:** rhutchison@eastlampetertownship.org  
**email:** ktreier@eastlampetertownship.org  
**via facsimile:** (717-393-4609)

**FROM:** Glen M. Williard  
Public Financial Management, Inc.  
Program Administrator  
1996 Emmaus/PLGIT Bond Pool

**RE:** Emmaus General Authority - 1996 Variable Rate Loan Program  
\$3,540,000

**PAYMENT DUE BY 11:00 A.M. ON:** 12/2/2013

Interest payment for the month of:	November '13	<u>\$2,275.89</u>
<b>TOTAL</b>		<u><u>\$2,275.89</u></u>

The above amount will be automatically wired from your  
PLGIT [REDACTED] to:

The Bank of New York  
ABA: [REDACTED]  
For credit to GLA: [REDACTED]  
For final credit to: [REDACTED]  
Account Name: Emmaus 96 E. Lampeter Twp #1 S/F  
Attn: Cathy Duffy

cc: Judith Wisniewski/Bank of New York  
Clay Griffith/PLGIT

APPROVED BOS MTG 12/2/2013  
SIGNATURE 1: [Handwritten Signature]  
SIGNATURE 2: [Handwritten Signature]



**The PFM Group**

One Keystone Plaza  
Suite 300  
North Front & Market Streets  
Harrisburg, PA 17101-2044  
717-232-2723  
717-232-8610 (FAX)  
www.pfm.com

**INVOICE/NOTICE OF REDEMPTION**

November 29, 2013

**TO:** Mr. Ralph Hutchison  
Township Manager  
East Lampeter Township  
2250 Old Philadelphia Pike  
Lancaster, PA 17602  
**email:** rhutchison@eastlampetertownship.org  
**email:** ktreier@eastlampetertownship.org  
**via facsimile:** (717-393-4609)

**FROM:** Glen M. Williard  
Public Financial Management, Inc.  
Program Administrator  
1996 Emmaus/PLGIT Bond Pool

**RE:** Emmaus General Authority - 1996 Variable Rate Loan Program  
\$1,210,000

**PAYMENT DUE BY 11:00 A.M. ON:** 12/2/2013

Interest payment for the month of:	November '13	\$761.31
<b>TOTAL</b>		<u><u>\$761.31</u></u>

The above amount will be automatically wired from your  
PLGIT [redacted] to:

The Bank of New York  
ABA: [redacted]  
For credit to GLA: [redacted]  
For final credit to:  
Account Name: Emmaus 96 E. Lampeter Two #2 S/F  
Attn: Cathy Duffy

cc: Judith Wisniewski/Bank of New York  
Clay Griffith/PLGIT

APPROVED BOS MTG 12/2/2013  
SIGNATURE [Signature]  
SIGNATURE [Signature]





# Invoice Statement

INVOICE NUMBER: 35033206  
 ACCOUNT NAME: East Lampeter Township

PAGE 1 OF 1

ACCOUNT NUMBER	CREDIT LIMIT	DAYS THIS PERIOD	BILL CLOSING DATE	PAYMENT DUE DATE	AMOUNT DUE
[REDACTED]	26,000.00	30	NOV-30-2013	DEC-26-2013	7,738.43

DATE	ACTIVITY DESCRIPTION	CHARGES/DEBITS	PAYMENTS/CREDITS
NOV-26-2013 NOV-29-2013	PAYMENT - THANK YOU FUEL PURCHASES	7,738.43	7,970.80
<div style="border: 1px solid black; padding: 5px; margin: 10px auto; width: 80%;"> <p><b>REMINDER</b>            REMINDER PLEASE BE SURE TO INCLUDE REMITTANCE STUB WITH PAYMENT. MAIL TO THE ADDRESS SHOWN IN THE RIGHT PORTION OF THE REMITTANCE STUB.</p> </div> <p>APPROVED BOS MTG 12/2/2013            MT BANK A/C # 6696            SIGNATURE 1: <i>[Signature]</i>            SIGNATURE 2: <i>[Signature]</i></p>			

*SETUP FOR PAYMENT 12/26/13*

PURCHASES, RETURNS AND PAYMENTS MADE JUST PRIOR TO BILLING DATE MAY NOT APPEAR UNTIL THE NEXT INVOICE/STATEMENT.

PREVIOUS BALANCE	(-)PAYMENTS	(+)PURCHASES	(+)DEBITS	(-)CREDITS	(+)LATE FEE	(=)NEW BALANCE
7,970.80	7,970.80	7,738.43	0.00	0.00	0.00	7,738.43

CALL CUSTOMER SERVICE TO PAY BY PHONE  
 FEDERAL TAX ID: 841425616

The Late Fee is determined by applying a monthly rate of	Which is an EFFECTIVE ANNUAL RATE of	To the balance subject to late fee for this period which is
0.000 %	0.00 %	0.00

SEE REVERSE SIDE FOR IMPORTANT INFORMATION AND TERMS.

TO ENSURE PROPER CREDIT, TEAR AT PERFORATION AND INCLUDE BOTTOM PORTION WITH YOUR PAYMENT.

ACCOUNT NAME	East Lampeter Twnshp
ACCOUNT NUMBER	[REDACTED]
INVOICE NUMBER	35033206
BILL CLOSING DATE	NOV-30-2013
AMOUNT DUE	7,738.43
AMOUNT ENCLOSED	
PAYMENT DUE DATE	DEC-26-2013

PAYMENTS RECEIVED AFTER THIS DATE SUBJECT TO LATE FEES.

Sunoco Universal

FAX CHANGE OF ADDRESS REQUEST TO 1-800-395-0809.  
 Make check payable to: WEX BANK.  
 Use enclosed envelope or send to:



WEX BANK  
 P.O. BOX 6293  
 CAROL STREAM IL 60197-6293

# Intergovernmental Insurance Cooperative

## Medical Invoice



Billed Date: 1/1/2013

East Lampeter Township

Employee Name	Cov Code	Medical Group Number	ASO Fee	Benecoon Management Fee	Specific Deductible Side Fund	Specific Premium	Aggregate Premium	Dental Group Number	Dental Premium or Admin	Vision Group Number or Admin	Vision Premium	Maximum Claim Rates	Monthly Premium
Wife, Rodney S	ESP		\$36.50	\$35.50	\$84.54	\$160.46	\$6.00		\$3.50		\$0.00	\$1,026.06	\$1,352.56
Subtotal for: 12/1/2013 - 12/31/2013			\$730.00	\$710.00	\$1,783.32	\$3,385.72	\$120.00		\$70.00		\$0.00	\$22,909.06	\$29,708.10
Subtotal for			\$730.00	\$710.00	\$1,783.32	\$3,385.72	\$120.00		\$70.00		\$0.00	\$22,909.06	\$29,708.10

02540163 Retired Uniform Under 65													
Coverage Period 12/1/2013 to 12/31/2013													
Crouse, Kenneth A	ESP		\$36.50	\$35.00	\$84.54	\$160.46	\$6.00		\$0.00		\$0.00	\$1,026.06	\$1,348.56
Leighly, Marlene F	ESP		\$36.50	\$35.00	\$84.54	\$160.46	\$6.00		\$0.00		\$0.00	\$1,026.06	\$1,348.56
Sensenig, Randolph L	ESP		\$36.50	\$35.00	\$84.54	\$160.46	\$6.00		\$0.00		\$0.00	\$1,026.06	\$1,348.56
Subtotal for: 12/1/2013 - 12/31/2013			\$109.50	\$105.00	\$253.62	\$481.38	\$18.00		\$0.00		\$0.00	\$3,078.18	\$4,045.68
Subtotal for			\$109.50	\$105.00	\$253.62	\$481.38	\$18.00		\$0.00		\$0.00	\$3,078.18	\$4,045.68

02540164 Retired Non-Uniform Under 65													
Coverage Period 12/1/2013 to 12/31/2013													
Eshleman, Chester L	ESP		\$36.50	\$35.50	\$84.54	\$160.46	\$6.00		\$3.50		\$0.00	\$1,026.06	\$1,352.56
Subtotal for: 12/1/2013 - 12/31/2013			\$36.50	\$35.50	\$84.54	\$160.46	\$6.00		\$3.50		\$0.00	\$1,026.06	\$1,352.56
Subtotal for			\$36.50	\$35.50	\$84.54	\$160.46	\$6.00		\$3.50		\$0.00	\$1,026.06	\$1,352.56

\* Dental Claims Total \$2,153.50 \$2,093.00 \$5,593.56 \$10,620.46 \$354.00 \$196.00 \$0.00 \$73,402.13

\* Vision Claims Total \$84.54 \$84.54 \$160.46 \$6.00 \$3.50 \$0.00 \$0.00 \$1,026.06

Grand Total for: East Lampeter Township \$98,951.66

ALL GC PLGIT TO JENNEY SHIRE ALL 4 28 03 \$4,539.01

DECEMBER 2013 BE HEALTH INS/HEALTH CLAIMS \$0.00

APPROVED BOS MITG BY 12/20/13

SIGNATURE: [Signature]

Total Employees Enrolled 59

Payment due by: 12/1/2013

Please make check payable to: Intergovernmental Insurance Cooperative

Please mail payment to:

Intergovernmental Insurance Cooperative  
 PO Box 5406  
 Lancaster, PA 17606-5406

Electronic Payment (ACH)  
 Intergovernmental Insurance Cooperative  
 Jersey Shore State Bank  
 Williamsport, PA  
 Account #1561359  
 Wire ABA#031306993

If you have questions about this invoice please contact Claire Eshleman at 717-723-4600 x170