

**EAST LAMPETER
SEWER AUTHORITY
2250 Old Philadelphia Pike
Lancaster, PA 17602
(717) 393-1567
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**Minutes of Regular Meeting
December 9th 2015**

The East Lampeter Sewer Authority met on Wednesday, December 9th, 2015 at 4:00PM at the Township Building 2250 Old Philadelphia Pike, Lancaster, PA. 17602

The meeting was called to order with the Pledge of Allegiance by Chairman, Mr. Rick Robinson

Members Present: Mr. Rick Robinson, Mr. Fred Clark, Mr. Wayne Beaner, Mr. Todd Stumpf, and Mr. Vinod Patel

Members Absent: None

Present were: Mr. Matt Cichy, HRG, Mr. William Chillas; Esquire, Mr. Charlie Thomas, Public Works Department, Mr. Ralph Hutchison, Twp Manager

Guest were: None

The minutes of the regular Wednesday November 4th, 2015 meeting were approved.

The treasurer's report was: \$3,715.12

The following administrative bills were presented for payment:

William Chillas Administrative Bill dated 12/1/15	\$ 126.50
HRG Administrative Inv. #108203 dated 11/13/15	\$ 1,682.61
HRG Administrative Inv. #108699 dated 12/8/15	\$ 180.60
HRG Administrative Inv. #108701 dated 12/8/15	\$ 837.61

The following City of Lancaster Bills were presented for payment: None

The following requisitions were presented for payment:

Admin requisit #36 Fund Transfer to checking acct	\$ 15,000.00
03-448 William Chillas	\$ 971.00
03-449 HRG (Nov 2015& Dec 2015)	\$ 13,851.77
03-450 Michael Ronca & Sons Rt. 30 project	\$ 360,441.02

Motion 1st by Mr. Clark to pay the bills & requisitions. 2nd by Mr. Stumpf. Motion carried.

Old Business

A. Devon's Creek (Keystone)

Mr. Cichy informed that the substantial completion inspection with the Township Staff was done on November 5, 2015. A punch list items should be addressed by December 18, 2015. Since the pump station is operational the submission of a PADEP Water Quality Management Post Construction Certification is required. Motion by Mr. Clark to authorize the authority to sign post construction of the pump station certification. 2nd by Mr. Stumpf. Motion carried. The down stream improvement permit should be received from DEP within the next two weeks.

B. Arbitration with the City

Mr. Hutchison informed that there was nothing new to report. The City is not responding at all. Mr. Hutchison informed that the disputed amount of funds are being escrowed for now.

C. Rt 30 Project

Mr. Cichy informed that a change order no. 3 was presented for review by the authority. This was for the additional work done for ADA Curb Ramps (6 total ramps). Motion by Mr. Clark to approve change order #3 in the amount of \$40,000.28 . 2nd by Mr. Stumpf. Motion carried.

Mr. Cichy discussed the request by the contractor for increased cost in the amount of \$48,459.95 associated with extended paving restoration to 2016. After extended discussion the board felt that the completion date of the project was always known to the contractor as well as the Penn Dot requirements on paving. The contractor should have made efforts to meet the completion date prior to the winter setting in. Mr. Cichy will inform the contractor.

D. Sewer Authority Budget (Jeanne Glick)

Mr. Hutchison handed out a 2016 budget that was prepared. Motion by Mr. Stumpf to approve the 2016 budget as submitted. 2nd by Mr. Beaner. Motion carried.

New Business:

A. Upgrade of Tennyson Sewer Line

Mr. Cichy informed that the lowest bidder was Mr. Rehab, Inc of Mechanicsburg, Pa. with a bid of \$139,194.25 . Action will need to be taken at the January 13, 2016 meeting for award the contract.

B. Election of Officers/Engineering/Accountant/Legal

Motion by Mr. Clark for the following:

Officers position:

Chairman- Mr. Rick Robinson, V. Chairman- Mr. Fred Clark, Secretary- Mr. Vinod Patel,
Treasurer- Mr. Wayne Beaner, Asst. Secretary- Mr. Todd Stumpf.

Engineering: Keep HRG as the engineering firm.

Accountant: Keep Weinhold & Nickel as the accounting firm.

Legal: Keep William E. Chillias as the legal firm.

2nd by Mr. Stumpf. Motion carried.

Other Business:

Mr. Chillas discussed that there were two developments that dedicated the sewers but the resolution needed to be done. Mr. Chillas recommends that the Township do a resolution accepting the offer of dedication of the sewers to the Authority. Mr. Chillas will work with Mr. Hutchison on this issue.

Mr. Cichy discussed that prior analysis identified a maximum tapping fee of \$2,159, after further review indicated that the tapping fee could be increased approximately by \$50; however to update the tapping fee analysis cost is about \$4,000 . The board felt that it would be worth doing so that the tap in fee could be brought to current times.

Public Comments: None

Adjournment at 5:35 P.M. Motion 1st by Mr. Clark. 2nd by Mr. Beaner. Motion carried.

The next regular scheduled meeting is on January 13th, 2015 at 4:00 P.M. at the Township building 2250 Old Philadelphia Pike.

Respectfully submitted- Vinod P. Patel-Secretary