

**EAST LAMPETER
SEWER AUTHORITY
2250 Old Philadelphia Pike
Lancaster, PA 17602
(717) 393-1567
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**Minutes of Regular Meeting
December 11th, 2013**

The East Lampeter Sewer Authority met on Wednesday, December 11th, 2013 at 4:00PM at the Township Building 2250 Old Philadelphia Pike, Lancaster, PA. 17602

The meeting was called to order with the Pledge of Allegiance by Chairman, Mr. Rick Robinson

Members Present: Mr. Rick Robinson, Mr. Fred Clark, Mr. Wayne Beaner, Mr. Todd Stumpf, and Mr. Vinod Patel

Members Absent: None

Present were: Mr. William Chillas; Esquire, Mr. Matt Cichy, HRG; Mr. Bob Hopkins, HRG, Mr. Charlie Thomas, Public Works Department, and Mr. Ralph Hutchison, Township Manager

Guest were: None

The minutes of the regular Wednesday November 13th, 2013 meeting were approved.

The treasurer's report was: \$5,895.82

The following bills were presented for payment: None

The following City of Lancaster Bills were presented for payment: None

The following requisitions were presented for payment:

03-387 William Chillas	\$	1,800.00
03-388 HRG	\$	7,434.42
03-389 Fulton Bank Escrow North Pump Amend#2	\$	2,216,772.00
#32 Administration Fund Transfer to checking acct.	\$	15,000.00

Motion 1st by Mr. Clark to pay the requisitions. 2nd by Mr. Stumpf. Motion carried.

Old Business

- A. Warrington/Devon's Creek
Mr. Cichy informed that the developer has the pump station documents ready for DEP submission. Mr. Thomas and Mr. Cichy are keeping track of the mile stone time lines for this project. Mr. Chillas discussed a letter dated Nov. 1, 2013 from Mr. Briegel of Brookfield and the letter had nothing to do with the authority, but maybe related to land development, because developer was in process of refinancing with their lender. He has not heard anything new from them.
- B. Arbitration with the City
Mr. Chillas informed that the arbitration is scheduled for 3 days in February 19, 20, 21 2014.
- C. Rt 30 Project
Mr. Hopkins informed that the project was moving along for bid in early 2014. Penn Dot submittal will be done soon and Penn Dot seems ok with the project.
- D. Mr. Cichy discussed that the Fertility Pump station seal lights were missed on the upgrade. The cost of material and labor is \$2,500. Mr. Cichy informed that the labor would be covered, but we needed to just pay for the \$2,000 material.

New Business:

- A. North Pump Station
Mr. Cichy informed that things are moving along.
- B. Sewer Authority Budget
Mr. Thomas and Mr. Cichy discussed the things that needs attention in the sewer system and should have cost figures for the next meeting. Mr. Hutchison explained that the city has been pretty good about giving us enough time prior to needing funds for the many different city projects that will be coming up in future. The above information will be helpful to the board to determine the amount of borrowing needed in 2014.
- C. Borrowing Needs (PFM)
Once the board has a more detail of the projects list and cost then a discuss can be held with the PFM. Staff will try to schedule them in March 2014 meeting to discuss the market borrowing rates and options.

Other Business: Nominations of Officers/Engineering/Acct./Legal

Motion by Mr. Stumpf for the following:

Officers positions:

Chairman- Mr. Rick Robinson, V. Chairman- Mr. Fred Clark, Secretary- Mr. Vinod Patel, Treasurer- Mr. Wayne Beaner, Asst. Secretary- Mr. Todd Stumpf.

Engineering: Keep HRG as the engineering firm

Accountant: Keep Weinhold & Nickel as the accounting firm

Legal: Keep William E. Chillas as the legal firm

2nd by Mr. Clark. Motion carried.

Other Business: NONE

Public Comments: NONE

Adjournment at 5:00 P.M. Motion 1st by Mr. Clark. 2nd by Mr. Patel. Motion carried.
The next regular scheduled meeting is on Wednesday January 8, 2014 at 4:00 P.M. at the Township building 2250 Old Philadelphia Pike.

Respectfully submitted- Vinod P. Patel-Secretary