

December 20, 2011

The East Lampeter Township Board of Supervisors met on Tuesday, December 20, 2011, at 7:30 p.m. at the East Lampeter Township Office, 2250 Old Philadelphia Pike, Lancaster, PA 17602. The meeting was called to order by Mr. David Buckwalter, Chairman and was followed by the Pledge of Allegiance. In addition to Mr. Buckwalter, supervisors present were: Mr. John Shertzer, Mr. Roger Rutt, and Mr. Mike Landis. Also present was Mr. Ralph Hutchison, Township Manager. Mr. Glenn Eberly was absent.

The following persons signed in as being present in the audience:

David S. Beiler, 452 Mt. Sidney Road, Lancaster, PA 17602, representing Millcreek Fence
Daniel S. Beiler, 452 Mt. Sidney Road, Lancaster, PA 17602, representing Millcreek Fence
Lynn Commero, representing Lancaster Newspapers
Ron Nolt, 122 Waterfront Estate Drive, Lancaster, PA 17602, representing Lafayette Fire Company

Chairman Buckwalter indicated that copies of the agenda and minutes from the previous meeting were available for review.

Minutes of December 5, 2011 Regular Meeting:

Chairman Buckwalter asked if there were any additions or corrections regarding the minutes from the December 5, 2011 regular meeting as prepared. There were no comments.

A motion was then made by Mr. Shertzer and seconded by Mr. Landis to dispense with the reading of the minutes and approve the minutes as presented. The motion was passed by unanimous voice vote.

Bills:

Chairman Buckwalter indicated that bills to be paid from various funds in the amount of \$214,518.57 were presented for payment. Chairman Buckwalter stated that one of the larger items included in that amount is the fourth quarter payment of \$32,756.00 to Susquehanna Municipal Trust for workman's compensation coverage.

A motion was made by Mr. Rutt and seconded by Mr. Shertzer to approve payment of the bills as listed in the amount of \$214,518.57. The motion was passed by unanimous voice vote.

Old Business:

- a. Request for Deferral of Curb and Sidewalk Requirement: Lafayette Fire Company

Mr. Hutchison explained that on the plans for the new fire station, the driveway to access Crest Avenue shows curbing and sidewalks along the frontage of the property. When the contractor was preparing to work on this, he pointed out a few issues that this would create. Mr. Charlie Thomas, Director of Public Works for East Lampeter Township, also pointed out some concerns with the existing conditions because of storm water and ponding on Crest Avenue. The recommendation is to mill Crest Avenue and repave from the right-of-way line on the development side of the street to the center line of the road to give positive flow and get the storm water into the catch basin. The proposed curbing and sidewalk would have created some conflicts with getting the water to where it should be. Therefore, it would be best to defer those improvements until additional improvements are made to Crest Avenue. Lafayette Fire Company has agreed to install the curbing and sidewalks at some time in the future when the Township determines it is feasible.

Mr. Shertzer made a motion to grant the request for the deferral of curbing and sidewalk requirements for Lafayette Fire Company until the Township determines it is necessary. The motion was seconded by Mr. Landis and passed by unanimous voice vote.

- b. Request for Revision to Approved Temporary Conditions: Millcreek Fence – 360 Mt. Sidney Road

Mr. David Beiler was present to request that the Board of Supervisors consider his situation and permit him to continue to utilize the existing building and trailer as storage for his business until such time as the new buildings are built. Mr. Beiler stated that the existing building was to be demolished, but that this might change with the new land development plan.

Mr. Rutt asked what the time frame was that Mr. Beiler was asking for.

Mr. Beiler replied that it would be the same time frame as the mobile offices at the front of the property, which is December 2012.

After a brief discussion, Mr. Shertzer made a motion to grant the request for Millcreek Fence to continue using the existing barn and trailer temporarily until December 2012 with the stipulation that no additional trailers will be added. The motion was seconded by Mr. Rutt and passed by unanimous voice vote.

Chairman Buckwalter asked Mr. Beiler whether the outstanding bills for the land development plan review were in dispute.

Mr. Beiler stated that the bills were not in dispute and would be paid by the end of the year.

New Business:

None

Other Business:

- a. 2012 Budget Adoption

Mr. Hutchison stated that the draft copy of the 2012 Budget was advertised and posted on the Township website for review. There were some changes made to the General Fund due to some reassessment decisions and appeals that went through the County. Staff is anticipating revenue reduction for Real Estate Taxes to be about \$14,000.00 next year. In real estate transfer taxes, they are estimating a reduction of about \$20,000.00. The largest change through the admission taxes is a reduction of approximately \$88,000.00. The total revenue reduction in the General Fund is \$122,000.00. On the expenditure side, the cost of collection for earned income taxes is expected to be lower by a little more than \$7,000.00. Wages for the Township janitor and related payroll costs were recalculated with a small change of \$523.00. The Township had gone through an energy audit process that was offered by the County. To implement some of the changes, a lump sum was budgeted into the draft budget. The staff now knows exactly what they are going to do out of the recommendations from that audit and the cost is lower than what was projected in the draft.

A motion was made by Mr. Shertzer to adopt the 2012 Budget as presented and advertised and with the changes that Mr. Hutchison had mentioned. The motion was seconded by Mr. Rutt and passed by unanimous voice vote.

b. Resolution Setting the 2012 Real Estate Tax Rate – 1.60 mills

Mr. Shertzer made a motion to adopt the 2012 Real Estate Tax Resolution as prepared with the millage set at 1.60. The motion was seconded by Mr. Landis and passed by unanimous voice vote.

c. Approval of 2012 Non Contract Employee Pay Rates

Mr. Hutchison explained that this information was included in the budget. The new pay rate for 2012 for non contract employees includes a 1½% increase.

Mr. Landis made a motion to approve the 2012 non contact employee pay rates as presented. The motion was seconded by Mr. Rutt and passed by unanimous voice vote.

d. Authorization to Transfer Funds to Capital Reserve Fund

Chairman Buckwalter noted that this is to authorize the transfer of \$175,000.00 from the General Fund to the Capital Reserve Fund for the preparation of fire apparatus and radio purchases.

Mr. Rutt made a motion to approve the authorization to transfer \$175,000.00 from the General Fund to the Capital Reserve Fund. The motion was seconded by Mr. Landis and passed by unanimous voice vote.

e. Resolution re: Implementation of GASB 54 for 2011 Audited Financial Statement

Mr. Hutchison explained that GASB is a Governmental Accounting Standards Board that makes recommendations on how governments should report their financial information. The East Lampeter Township audit report has been done in the GASB format for a long time. GASB Statement No. 54 is a new formatting recommendation that gives more information and details about fund balances in the financial statements.

Mr. Rutt made a motion to adopt the resolution to implement the use of the GASB 54 format for the 2011 audited financial statements. The motion was seconded by Mr. Landis and passed by unanimous voice vote.

Recognition of Service to the Township – Mr. G. Roger Rutt:

Mr. Shertzer acknowledged Mr. Rutt for the years of service to the Township on both the Supervisor and Planning Commission Boards. Chairman Buckwalter also thanked Mr. Rutt and presented him with a plaque. Mr. Rutt thanked the Board for allowing him to serve the Township.

Public Comment:

There were no comments.

Adjournment:

A motion was made by Mr. Shertzer and seconded by Mr. Landis to adjourn the meeting. The motion was passed by unanimous voice vote. The next regularly scheduled meeting is to be held on Tuesday, January 3, 2012 beginning at 7:30 pm.

Respectfully submitted,

Ralph Hutchison
Township Manager