

February 3, 2018

The East Lampeter Township Board of supervisors held a Special meeting on Saturday, February 3, 2018, beginning at 7:30 a.m. at Harrisburg Area Community College – Lancaster Campus, 1641 Old Philadelphia Pike, Lancaster, PA 17602. The meeting was called to order by Mr. David Buckwalter, Chairman. In addition to Mr. Buckwalter, supervisors present were: Mr. John Blowers, Mr. Corey Meyer and Mr. Ethan Demme. Also present was Mr. Ralph Hutchison, Township manager, Stephen Zerbe, Chief of Police, Mr. Kevin Hostetter, Finance Director, Mrs. Tara Hitchens, Director of Planning/Zoning Officer and Mr. Charles Thomas, Public Works Director, Mr. Glenn Eberly, Supervisor was absent.

The following Township officials were present in the audience:

Mr. Lonnie Kauffman, Emergency Services Committee
Mr. Brad Kiser, Emergency Services Committee
Mr. Dave Keens, Emergency Services Committee
Mr. Bruce Paul, Emergency Services Committee
Mr. Steve Gribble, Emergency Services Committee
Mr. David Gribble, Emergency Services Committee
Mr. Christian Kauffman, Emergency Services Committee
Mr. Scott Hershey, Emergency Services Committee
Mr. Jim Everhart, Park Board
Mr. Christian Chretien, Park Board
Mrs. Diane Tyson, Park Board
Mr. John Keylor, Planning Commission
Mr. Darrel Siesholtz, Planning Commission
Mr. Roger Rutt, Planning Commission
Mr. Vinod Patel, Sewer Authority
Mr. James Glick, Zoning Hearing Board
Mr. Lester Weaver, Zoning Hearing Board
Mr. J. Scott Enterline, Zoning Hearing Board
Mr. Dan Przywara, Zoning Hearing Board Alternate

Chairman Buckwalter called the meeting to order and welcomed all those in attendance.

Mr. Hutchison, thanked everyone for attending the meeting. He indicated that the purpose of the meeting was to bring Township officials together in order to thank them for their service to the Township and to communicate regarding Township affairs. He further indicated that this is reoccurring annual event called the annual "Forecast" meeting. All in attendance were asked to introduce themselves.

Mr. Hutchison introduce Kevin Hostetter, East Lampeter Township's new Finance Director he also mentioned that Mr. Hostetter was a CPA .

Following breakfast, Township staff gave a Power Point presentation regarding what is expected to occur in the Township during the calendar year 2018. These presentations reviewed activities in Township Finances, Police Department, Public Works, Planning and Zoning and Administration/Special projects.

Everyone in attendance was provided with an outline of the presentations and an exchange of questions and answers was had after each segment of the presentation. A copy of the presentation outline is attached to these minutes.

At the conclusion of the presentations, Chairman Buckwalter thanked everyone for attending and requested feedback regarding everyone's thoughts about the meeting as well as suggestions for future forecast meetings.

The meeting adjourned at 10:15 am

Respectfully submitted,
Ralph Hutchison

East Lampeter Township
2018 Forecast
Presentation – February 3, 2018

Finance

- Manage operational, capital and fiduciary expenditures
- 2018 Budgeted Revenues
- Real Estate Tax Millage Rate
- 2018 Budgeted Expenditures by Department
- Expenditures by Category
- Miscellaneous Budget Topics
 - OPEB=Other Postemployment Benefits
 - Pension Funding Status
 - New Funds
 - TIF = Tax Increment Financing
 - Stormwater
 - PA Economy League Report

Police Department – (new slide)

- Response to calls for Police service
- 2018 Anniversaries
- Reaccreditation examination during 2019 (every 3 years)
- SRO Program
- Crime Watch
- Staffing Changes – officer retirements and plans to increase staff
- Coffee with a Cop
- WatchGuard in car video
- Humane League Partnership
- Heroin Epidemic and Prostitution
- Police Department police cruisers
- Weapons purchase

Fire Services – (new slide)

- 2017 Responses
- Debt Reduction
- Grants
 - Safer

- Equipment

Public Works – (new slide)

- On the New County Radio System
- New hire

Sewer System-

- Maintain, repair and improve approximately 90 miles of sanitary sewer mains, approximately 1,600 manholes, 9 gravity system pumping stations , 4 metering stations
- Purchased new sewer camera, looking to purchase new software
- Updating security fencing around some of major pump stations
- Upgrading one of the pump stations with a new roof

Parks-

- Maintain and improve four Township park properties and the Township facilities property including more than 117 acres of land, recreation facilities and structures
- Troy Bresch promoted to Superintendent
- Projects
- Replacing Equipment on Exercise trail

Roads -

- Maintain, repair and improve approximately 100 miles of Township owned roads and approximately 5 miles of State Highways
- Planned 2018 Projects
 - Reconstruction of Millcreek Road at 340
 - Resurfacing
 - South Oakview
 - Creekhill Road
 - Crest Avenue
 - South Eastland Dr.
 - Various roadways in Green Corporate Center
 - Route 30
 - Route 896 East Brook Road
 - Eden Bridge Replacement by County

MS4 and Stormwater

- 2018 Tasks
 - Joint Training of Public Works Staff with West Lampeter Twp.
 - BMP landowner Self Inspections
 - Characterizing Outfalls
 - Pequea Creek Streambank Restoration Project

- MCM Plans to append to the Stormwater Plan
 - PEOB
 - PIPP
 - OMP
- Fee Study

Planning/Building/Zoning

- 2017 Zoning Ordinance
- Permits
- Property Maintenance
- Planning Commission
- Zoning Hearing Board
- Known Development Projects (many slides)

Important Issues/Programs within East Lampeter Township

- Storm Water/Pollution Reduction
- City Sewer System Consent Order
- Parks, Open Space, Greenways, Trails and Recreation
- Central Lancaster County COG Membership
- Police Negotiations for new agreement beginning
- LERTA Consideration
- Lincoln Highway Streetscape Plan Implementation

Programs

- Green Light Go
 - Rt. 340 and Horseshoe Road
 - Rt. 462 and Strasburg Pike
 - Replace controller equipment at 12 signalized intersections
- Heritage Pathway
- Rockvale Trail
- Lincoln Highway Streetscape Plan Conceptual Staging