

**EAST LAMPETER  
SEWER AUTHORITY  
2250 Old Philadelphia Pike  
Lancaster, PA 17602  
(717) 393-1567  
FAX (717) 393-4609**

**Minutes of Regular Meeting  
September 12<sup>th</sup> 2018 R**

The East Lampeter Sewer Authority met on Wednesday, September 12th, 2018 at 4:00PM at the Township Building 2250 Old Philadelphia Pike, Lancaster, PA. 17602

The meeting was called to order with the Pledge of Allegiance by Chairman, Mr. Rick Robinson

**Members Present:** Mr. Rick Robinson, Mr. Fred Clark, Mr. Wayne Beaner, Mr. Todd Stumpf, and Mr. Vinod Patel

**Members Absent:** None.

**Present were:** Mr. Matt Cichy, HRG

**Guest were:** Mr. Scott Shearer, Mr. Ben Kapenstein, Mr. Garrett Moore, all from PFM Financial Advisors, LLC

The minutes of the regular Wednesday August 8th, 2018 meeting were approved.

The treasurer's report was: \$23,243.06 PA Local Government Investment Trust (PLGIT) as of 8/31/18.

**The following administrative bills were presented for payment:**

Report of Approval for Checks dated September 12, 2018 totaling \$8,752.88

**The following requisitions were presented for payment:** None

Motion 1<sup>st</sup> by Mr. Clark to pay the Bills and Requisitions. 2<sup>nd</sup> by Mr. Stumpf. Motion carried.

**Old Business:**

A. Manholes on Pitney Road

Mr. Cichy discussed the manholes/stauffer run force main rehabilitation issue. Mr. Cichy presented proposals to repair the damage.

Motion 1<sup>st</sup> by Mr. Clark to authorize to move forward with both projects coordinated with the Township staff. 1<sup>st</sup> project location from the Lowes and the Lancaster Water Plant manholes (stauffer run force main rehabilitation) with the most severe corrosion at a cost of \$15,112.00 . 2<sup>nd</sup> project location from the Stauffer Run PS and Lancaster Leaf Tobacco Manholes with minor corrosion at a cost of \$12,200.00. 2<sup>nd</sup> by Mr. Stumpf. Motion carried.

**New Business:**

A. Debt Refinancing (Scott Shearer, Ben Kapenstien)

Mr. Shearer presented his proposal dated 9/12/18 Refinancing opportunity. There would be a saving of about \$90,022.00.

Motion by Mr. Clark to start the paperwork to move forward as proposed. 2<sup>nd</sup> by Mr. Stumpf. Motion carried.

B. RFP for ELSA Solicitor

Mr. Robinson discussed that the board members had a few RFP to review and discuss at the next meeting. He was told that there may be more RFPs coming at next meeting. The deadline to submit RFP was September 10<sup>th</sup> 2018 and there will not be any more RFP's coming.

C. Audit Report

Mr. Robinson informed the board that everyone received a copy of the audit report and if there were any questions to forward them to Mr. Hutchison.

**Other Business:**

Mr. Cichy discussed the flow report that was in the engineers report for this month. It was concluded that there is an I & I issue however this was the wettest year.

Mr. Robinson briefly discussed Mr. Chillas letter dated 8/15/18. It will be discussed with Township staff.

Mr. Cichy discussed the City project and the Amendment No. 1.

Motion 1<sup>st</sup> by Mr. Clark to approve the Escrow Agreement Amendment No. 1 to the WWTP Facilities Plan (Identified as Phase II) authority cost \$44,790.00. 2<sup>nd</sup> by Mr. Stumpf. Motion carried.

**Public Comments:** None.

Adjournment at 5:10 P.M. Motion 1<sup>st</sup> by Mr. Clark. 2<sup>nd</sup> by Mr. Stumpf. Motion carried.

The next regular scheduled meeting is on October 10<sup>th</sup>, 2018 at 4:00 P.M. at the Township building 2250 Old Philadelphia Pike.

Respectfully submitted- Vinod P. Patel-Secretary