

**EAST LAMPETER TOWNSHIP
BOARD OF SUPERVISORS**

Resolution No. 2020 - 07

A RESOLUTION OF THE BOARD OF SUPERVISORS OF EAST LAMPETER TOWNSHIP,
LANCASTER, COUNTY, PENNSYLVANIA DISPOSING OF RECORDS ACCORDING TO
STATUTORY REQUIREMENTS

WHEREAS, a Local Government Records Committee was created by Act 28 of 1968 and empowered thereby to make rules and regulations for records disposition; and,

WHEREAS, the municipal Records Manual was approved by said committee on December 16, 2008 and then amended July 23, 2009; and,

WHEREAS, East Lampeter Township intends to follow the schedules and procedures for disposition of records as set forth in the Municipal Records Manual approved on December 16, 2008

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of East Lampeter Township, Lancaster County, Pennsylvania that it intends to dispose of the following records:

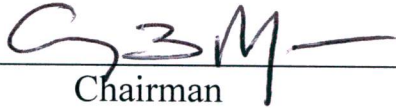
Police Department Records

<u>Year</u>	<u>Type of Record</u>
1987 - 2006	Breath Testing Records
1987 - 2006	Bicycle Registration Records
1994 - 1996	Intoxilyzer Tickets
1997 - 1998	DUI Check Point Records
1999 - 2013	Intoxilizer/BAC Datamaster Calibration Records
2000 - 2003	Lancaster Co. DUI Enforcement Materials
2005	Lancaster Co. Sobriety Checkpoint Data & Maps
2005 - 2015	Written Warning Cards
2010 - 2014	Accident Reports
2010 - 3/2018	Police Cruiser Logs
2011 - 2014	Monthly Reports
2013 - 2016	Police Applicant Files (Unsuccessful Officer Candidate Files)
2013 - 2016	Transient Retail Business Applications
2014 & Prior	Non-Traffic Citations
2014 & Prior	Speed Timing Device Calibration Records
2014	Paid Time Off (PTO) & Holiday Records
2014 - 2015	Traffic Citations
2015 & Prior	PA Buckle-UP/Aggressive Driver Records

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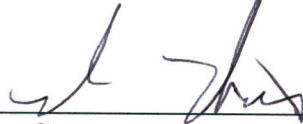
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RESOLVED, this second day of March 2020.


Chairman

CERTIFICATION

I hereby certify that the foregoing is a true and correct copy of Resolution No. 2020- enacted by East Lampeter Township Board of Supervisors on the second day of March 2020.


Secretary