

**EAST LAMPETER
SEWER AUTHORITY
2250 Old Philadelphia Pike
Lancaster, PA 17602
(717) 393-1567
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**Minutes of Regular Meeting
March 19th 2020**

The East Lampeter Sewer Authority met on Wednesday, March 19th, 2020 at 4:00PM at the Township Building 2250 Old Philadelphia Pike, Lancaster, PA. 17602

The meeting was called to order with the Pledge of Allegiance by Chairman, Mr. Rick Robinson.

Members Present: Mr. Rick Robinson, Mr. Fred Clark, Mr. Todd Stumpf, Mr. Brent Stoltzfus, and Mr. Vinod Patel

Members Absent: None

Present were: Mr. Matt Cichy, HRG (via telephone speaker), Mr. Ralph Hutchison, Twp. Manager, Mr. Matthew J. Crème, Attorney with Nikolaus/Hohenadel LLP

Guest were: None.

The minutes of the regular Wednesday February 12th, 2020 meeting were approved.

The treasurer's report was: \$10,495.94 PA Local Government Investment Trust (PLGIT) as of 2/29/2020.

The following administrative bills were presented for payment:

Report of Approval for Checks dated March 19, 2020 totaling \$4,832.74

The following requisitions were presented for payment:

03-535 HRG Fertility PS Wet Well Mixing-Bidding	\$ 1,384.75
Fertility PS Wet Well Mixing-Construction Admin	\$ 240.00
Stauffer Run PS Conceptual Design	\$ 4,892.00
03-536 George Kelso Co. Fertility PS Vaughan Conditioning Nozzle Inv.3775	\$ 970.00
03-537 Insight Direct USA, Inc. Scada Upgrade Inv. 916490893	\$ 1,885.58
03-538 Insight Direct USA, Inc. Scada Upgrade Inv. 916478074	\$ 1,747.80
03-539 Insight Direct USA, Inc. Scada Upgrade Inv. 916499365	\$ 337.11
TOTAL=	\$11,457.24

Motion 1st by Mr. Clark to pay the Bills and Requisitions. 2nd by Mr. Stumpf. Motion carried.

Old Business:

A. Fertility Upgrade (Chopper Pump)

Mr. Cichy informed that DESSCO Design and Construction Inc have provided the necessary documents and is requesting the Authority sign and send them back to HRG. Mr. Robinson and Mr. Stumpf signed the documents.

New Business:

- A. Asset Transfer
- B. O & M Agreement
- C. Rate Resolution
- D. Credit Policy

Mr. Hutchison discussed each of the above documents briefly. Attorney Crème also briefly discussed how the document structure with the Township was set up. Mr. Stumpf question that with everything going on in the world that if it would be possible that the billing to the township residents be delayed. Mr. Hutchison informed that the board can always take action to delay the billing but it was important to approval the agreements and resolutions first.

Motion 1st by Mr. Clark to approve the Asset Transfer Agreement and the Operation, Maintenance, and Management Agreement. 2nd by Mr. Stumpf. Motion carried.

Motion 1st by Mr. Clark to adopt Resolution #2020-1 East Lampeter Sewer Authority Stormwater Management Program Fee Resolution and to adopt Resolution #2020-2 East Lampeter Sewer Authority Stormwater Management Program Credit Policy Resolution. 2nd by Mr. Stumpf. Motion carried.

Other Business: None

Public Comments: None

Adjournment at 4:30 P.M. Motion 1st by Mr. Stoltzfus. 2nd by Mr. Clark Motion carried.

The next regular scheduled meeting is on April 8th, 2020 at 4:00 P.M. at the Township building 2250 Old Philadelphia Pike.

Respectfully submitted- Vinod P. Patel-Secretary