

**EAST LAMPETER  
SEWER AUTHORITY  
2250 Old Philadelphia Pike  
Lancaster, PA 17602  
(717) 393-1567  
FAX (717) 393-4609**

**Minutes of Regular Meeting  
August 12<sup>th</sup> 2020**

The East Lampeter Sewer Authority met on Wednesday, August 12th, 2020 at 4:00PM at the Township Building 2250 Old Philadelphia Pike, Lancaster, PA. 17602

Due to COVID-19 virus, the meeting is being conducted virtually utilizing Zoom, which is a cloud-based platform for remote video and audio conferencing. The meeting is being recorded. The Township building is NOT open for this meeting so that all participants can observe and maintain social distancing.

The meeting was called to order with the Pledge of Allegiance by Chairman, Mr. Rick Robinson.

**Members Present:** Mr. Rick Robinson, Mr. Fred Clark, Mr. Todd Stumpf, Mr. Brent Stoltzfus, and Mr. Vinod Patel

**Members Present via Zoom:** None

**Members Absent:** None

**Present were:** Mr. Matt Cichy, HRG, Mr. Charlie Thomas, Public Works Director, and Mr. Ralph Hutchison, Twp. Manager.

**Present via Zoom:** None

**Guest were:** None.

The minutes of the regular Wednesday June 10th, 2020 meeting were approved.

Note: Due to lack of Quorum the July 8<sup>th</sup> 2020 meeting was cancelled.

The treasurer's report was: \$12,212.68 PA Local Government Investment Trust (PLGIT) as of 7/31/2020.

**The following administrative bills were presented for payment:**

Report of Approval for Checks dated August 12, 2020 totaling \$4,388.70

**The following requisitions were presented for payment:**

03-553 HRG	Fertility PS Wet Well Mixing -Construction Admin	\$	1,338.60
	Stauffer Run PS Pumping Replacement Design	\$	642.00
03-559 HRG	Fertility PS Wet Well Mixing-Construction Admin	\$	2,076.00
	Stauffer Run PS Pumping Replacement Design	\$	2,920.48
03-554 Lowes	SCADA Upgrade-Trans#11495042 06-18-20	\$	13.20
03-555 Capital Electric	SCADA Upgrade-SO#S040843420.001	\$	34.95
	SCADA Upgrade-SO#S040844211.001	\$	20.02

	SCADA Upgrade-SO#S040857085.001	\$	2.77
	SCADA Upgrade-SO#S040886394.001	\$	91.05
	SCADA Upgrade-SO#S040731182.002	\$	71.38
	SCADA Upgrade-SO#S040731220.001	\$	76.30
03-556 Capital Electric	SCADA Upgrade-SO#S041048137.001	\$	36.93
	SCADA Upgrade-SO#S041065998.001	\$	5.77
03-557 Optimum Control Corp	SCADA Upgrade-043023	\$	148,806.00
03-558 CDW Government	SCADA Upgrade-Inv.#ZKP9056	\$	66.26
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	Total	\$	156,201.71

Motion 1<sup>st</sup> by Mr. Clark to pay the Bills and Requisitions. 2<sup>nd</sup> by Mr. Stoltzfus. Motion carried.

### Old Business:

#### A. Fertility Upgrade (Chopper Pump)

Mr. Cichy informed that the contractor has substantially completed the work and inspection was done today. A punch list will be provided to the contractor to finish.

Motion 1<sup>st</sup> by Mr. Clark to approve Dessco Application for Payment No., 1 in the amount of \$26,894.60. 2<sup>nd</sup> by Mr. Stumpf. Motion carried.

#### B. Stauffer Run upgrade

Mr. Cichy gave update that HRG continues to work on the design and that a site visit was completed.

### New Business:

#### A. Storm water Projects and Update

Mr. Hutchison explained that the billing for the storm water went out with the sewer bills. There were phone calls from residents which the township staff are working thru with them. The interview for the new storm water staff is ongoing. Mr. Stumpf explained that it was not the Township wanting to implement the storm water fee but necessary due to the DEP regulations that required it otherwise penalties/fines would have been assessed.

#### B. Escrow Agreement Oxygen Plant

The City will be doing an upgrade to the WWTP Oxygen Plant. Motion 1<sup>st</sup> by Mr. Clark to approve the Escrow agreement which covers engineering design plus contingency at a total cost of \$70,000 of which the Authority share is \$10,451. 2<sup>nd</sup> by Mr. Stoltzfus. Motion carried.

#### C. Reimbursement from Township

Mr. Thomas gave update that the comminutor that had been paid for by the authority is really a maintenance item and the Township will be reimbursing the Authority.

#### D. Terms to expire

Mr. Robinson and Mr. Stumpf informed Mr. Hutchison that they would like to continue being on the board for another term.

### Other Business:

#### A. Mr. Cichy discussed the WWTP Primary Electrical Service Upgrade Amendment No. 2

Motion 1<sup>st</sup> by Mr. Clark to approve the escrow agreement WWTP Primary Electrical Service Upgrade Amendment No. 2 which covers the construction and engineering construction management of the project at a total cost of \$3,325,000 of which the authority share is \$496,423. 2<sup>nd</sup> by Mr. Stumpf. Motion carried.

- B. Mr. Cichy discussed the issues related to the Treehouse Foods wastewater discharge. A meeting was held with the Treehouse Foods and they requested information as to what they need to do to correct the issues and also working with the city so that it does not happen again.
- C. Mr. Thomas discussed Zook Yoder project. He explained that High Industries will clean up and stop any leaks in the sewer lines. They are cutting trees right now so that an easement can be provided.
- D. Mr. Stumpf discussed briefly about the township billing related to sewer bills that were billed based on water meter use age. Mr. Hutchison explained that the bills would be sent out based on whenever the city provided the water use information to the township. He will look into the issues.

**Public Comments:** None

Adjournment at 4:40 P.M. Motion 1<sup>st</sup> by Mr. Clark. 2<sup>nd</sup> by Mr. Stumpf. Motion carried.

The next regular scheduled meeting is on September 9th, 2020 at 4:00 P.M. at the Township building 2250 Old Philadelphia Pike.

Respectfully submitted- Vinod P. Patel-Secretary